

National Institute for Research in Reproductive Health
Mumbai

Date :

Sr. Administrative Officer
NIRRH, Mumbai.

Subject : Joining report on internal transfer.

Dear Sir,

With reference to the order No. _____ dated _____ I
_____ holding the post _____ do hereby
comply with the orders and report to _____ Department in
the forenoon / afternoon of _____

Yours faithfully,

Name & Signature

Signature of the Divisional Head (Relieving)

Signature of the Divisional Head (Accepting)

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